National Commission for the Certification of Crane Operators

DUTIES AND RESPONSIBILITIES OF NCCCO BOARD MEMBERS

1. Board members shall attend meetings and perform all committee assignments and other duties as required.

2. Board members are responsible for learning and understanding the mission and purpose of NCCCO certifications.

3. Board members are responsible for reading, understanding, and complying with NCCCO policies and procedures and governance documents.

4. Board members shall respect the confidentiality of written and verbal communications, and shall maintain the confidentiality of documents and information they receive in the course of their service.

5. Board members shall sign a non-disclosure agreement, assignment and conflict-of-interest statement as a condition of service.

6. Board members shall avoid personal and professional conflicts of interest; if at any point a conflict of interest arises, the Board member shall inform the President of the Board.

7. Board members shall understand and accept their fiduciary responsibilities to NCCCO, the certification programs, and the public served.

8. Board members shall not speak or act for the Board without proper authorization.

9. Once a decision has been made by the Board, all Board members should publicly support it. Each Board member has an obligation to help place NCCCO in the best possible light. Public comment, whether to a group or an individual, should be supportive of NCCCO’s decisions and activities. If a Board member nevertheless makes statements, expresses opinions, or engages in conduct that is contrary to NCCCO’s decisions and activities, the Board member shall clearly disclaim that the statement, opinion, or activity is solely their own and has not been sanctioned, approved, or endorsed by NCCCO.

10. Board members shall act fairly and be impartial in their role on behalf of and in service to NCCCO, its certification programs, and the public served.

11. Board members shall meet their obligations as detailed in the NCCCO bylaws as amended.