



# Site Report

## PRACTICAL EXAMINATION—RIGGER LEVEL I

NCCCO has established specific conditions and guidelines that each Practical Examination Test Site must adhere to. This Site Report is designed to ensure that these conditions are met. The Examiner is required to perform a site inspection prior to the start of the first examination and complete the Site Report form. The Examiner must arrive at the Test Site in sufficient time to verify the Test Site meets the approved standards. This Site Report must be presented on demand to any Practical Test Auditor.

*Please type or print neatly.*

TEST SITE NUMBER	DATE
NAME OF TEST SITE COORDINATOR	

**Check the following items for compliance:**

### PRE-TEST CANDIDATE BRIEFING AREA

A suitable location for the Pre-Test Briefing of exam candidates, including:

- Sufficient tables and chairs to seat all candidates for the Pre-Test Briefing
- A DVD player/TV or computer for candidates to watch the CCO Practical Exam presentation
- A location so that waiting candidates are unable to observe other candidates being tested
- A written description of the examination (NCCCO Rigger Candidate Handbook)

### TEST SITE SETUP

- Minimum 24 sq. ft. working space (recommend two 6 ft. x 2 ft. tables; floor may be used)
  - Visibly divided tables/space in half (tape/markings)
- 5-7 ft. high attachment point with a minimum 100 lb. capacity
  - 100 lb. capacity hook (recommended without a latch); height of bottom section maximum 7/8"; thickness maximum 7/8"
- Stable supporting surface (maximum 18 in. width) for Task 3 (for placement of aluminum tube under attachment point)
- Complete Rigger Level I Test Kit (provided by Practical Examiner)

### PRACTICAL EXAMINER MATERIALS TO CONDUCT THE PRACTICAL EXAM

- Rigger Level I Candidate Video
- Clock or stopwatch (visible to candidate during exam)
- Clipboard
- Score sheets
- Pen or pencil
- Tape measure (6 ft. minimum)
- Verbatim instructions
- Notification of test email (new Test Sites, if applicable)
- Personal protective equipment (PPE), e.g., work boots

***Deviations from the above-noted requirements are not allowed without written consent from the NCCCO Western Regional Office.***

**SITE REPORT (CONT'D)**  
**PRACTICAL EXAMINATION—RIGGER LEVEL I**

Test Site #: \_\_\_\_\_

PAGE 2 of 2

**PRACTICAL EXAMINER ATTESTATION** (*Examiner signature required.*)

*I attest that this is a true and accurate report of the above named Test Site.*

SIGNATURE OF EXAMINER	DATE
PRINTED NAME OF EXAMINER	EXAMINER ACCREDITATION NUMBER

***This Site Report is to be completed by the Examiner prior to each testing session and sent with candidate score sheets to:***

NCCCO—Testing Services Department  
4141 S. Highland Drive, Suite #225  
Salt Lake City, UT 84124  
  
Phone: 727-449-8525  
Fax: 727-461-2746  
Email: info@nccco.org